

Initial MEIS - MOECS Login Instructions

To begin, you will need to set-up your username and password within the State of Michigan password system, <u>MEIS</u>.

IF YOU ALREADY HAVE A USERNAME AND PASSWORD, DO NOT CREATE ANOTHER MEIS ACCOUNT. YOU WILL NOT BE GRANTED ACCESS TO MOECS WITH SUBSEQUENT ACCOUNTS.

You may do that at any time by logging on to the following website:

https://www.michigan.gov/meis

PRINT YOUR CONFIRMATION PAGE TO RETAIN VITAL LOG-IN INFORMATION!

Once you have obtained your user name, password, and MEIS account number you are ready to log into the Michigan Online Certification System (MOECS). You may do that by logging on to the following website:

https://www.michigan.gov/moecs

On that page, click on the big blue box that says "Click here to go to the MOECS login page".

If you are having trouble logging into MOECS please keep in mind that your password is case sensitive, is at least 8 characters, and contains at least one uppercase letter and either one number or one special character. You can reset your password by clicking on "I forgot my password". You will need to know the security questions and answers that you supplied in the creation of your MEIS account. That information will be located on the page that said "Please print this page for your records" during the set-up of your account.

If you are visiting MOECS for the first time, you must complete the registration process before you can apply for an initial Michigan certificate, renewal or progression of your Michigan certificate or an additional endorsement. You will be asked to provide your MEIS account number, which was assigned to you at the time you created your MEIS account.

If you need assistance, please contact MOECS Support: MOECSsupport@mi.gov.